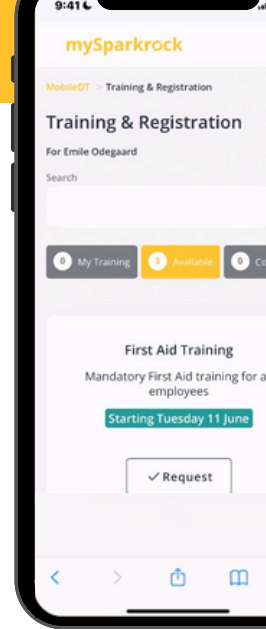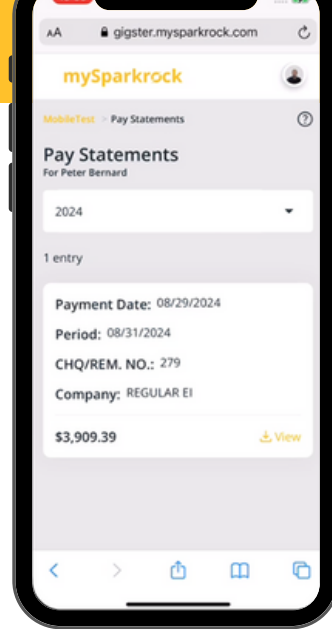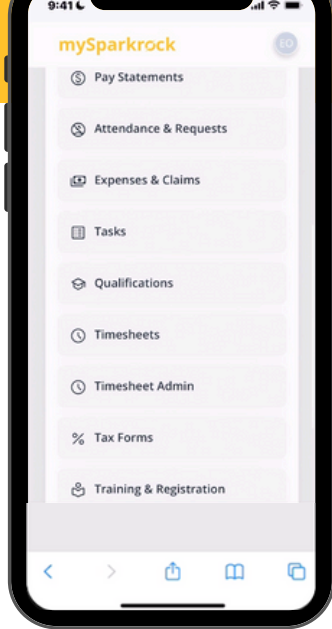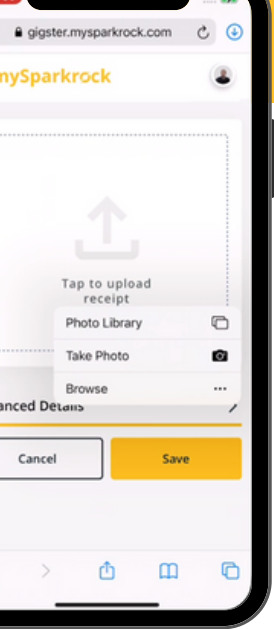# Sparkrock 365

THE NEW MYSPARKROCK

A modern, easy-to-use experience
tailored for mobile.

ANYTIME, ANYWHERE WITH MYSPARKROCK MOBILE

No more waiting to access a PC. With mySparkrock, users can securely access and manage crucial information such as expenses and claims, trainings and qualifications, scheduling, pay statements, tax information and more, right from their mobile device.

The portal is available on all platforms, offers a cleaner, more intuitive layout with quick links and enhanced help links, and has been tailored for mobile browsers.
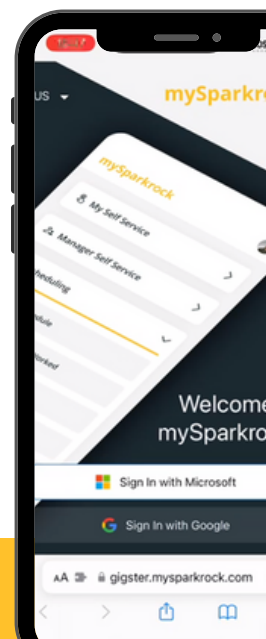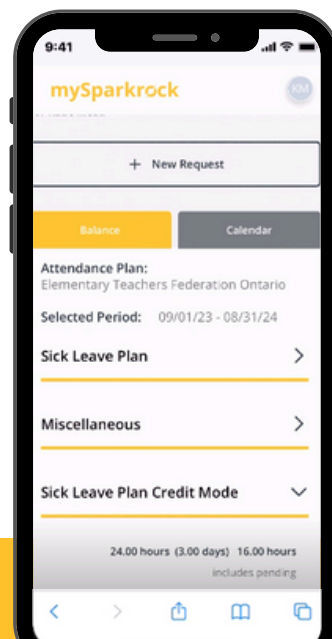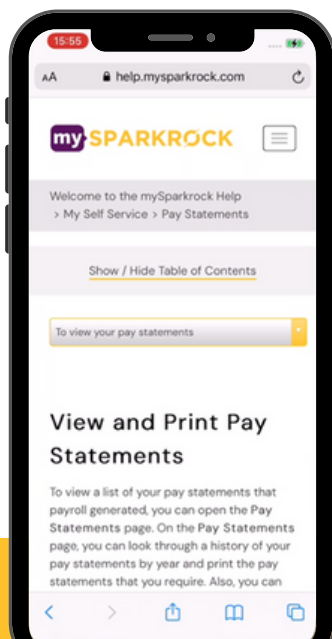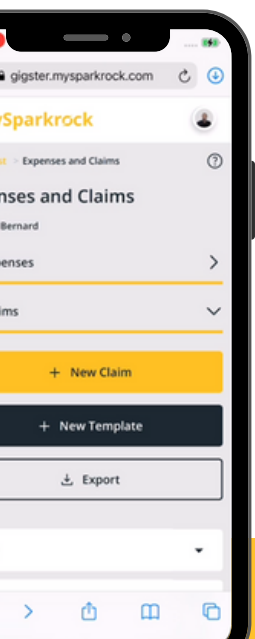
SECURE CONVENIENCE AT YOUR FINGERTIPS

Instantly sign in with Microsoft or Google, and choose your language: French, US English, or UK English. Select from multiple SR365 companies, and feel right at home with a personalized welcome page.

Quick, customized, and connected – it's your world, smarter.

Quick navigation between pages

Financial analysis on the go

Easily update schedules

Clean redesigned user interface

User/Manager self-service options*

*Determined based on mySparkrock Menu Control Set in SR365

EFFORTLESS REQUEST MANAGEMENT & APPROVALS

Expenses and Claims

Users can seamlessly create and submit their expenses and claims for swift approval. Uploading attachments is a breeze, with options to select from the Photo Library, capture a new photo, or upload files directly from your mobile device. Utilize templates for recurring expenses and claims, and for detailed analysis or reporting needs, export your data into an Excel document.

Pay Statements

Ensure all Compensation Journal Entries/Posts are finalized in SR365, allowing users to access their pay statements by selecting the desired year. Each pay statement has the option to download, view, and print as needed.

Financial Analysis On The Go

Access and compare real-time data against your budget so you can make up-to-the-minute decisions.

Page Help Links

Every page within mySparkrock includes a help page link, guiding users directly to the mySparkrock – Sparkrock Help page, where they can find detailed assistance specific to the page they are on.

Tax Forms

Access Tax Forms in SR365. Users can filter their search based on specific years, and download, view or print each Tax Form as needed.

Manager Self-Service

Menu controls available to the user are determined by the mySparkrock Menu Control Setup in SR365. Menu options include: My Team, Appraisals, Attendance Approvals, Tasks (Manager) & Time Sheet Approvals.

Sparkrock 365
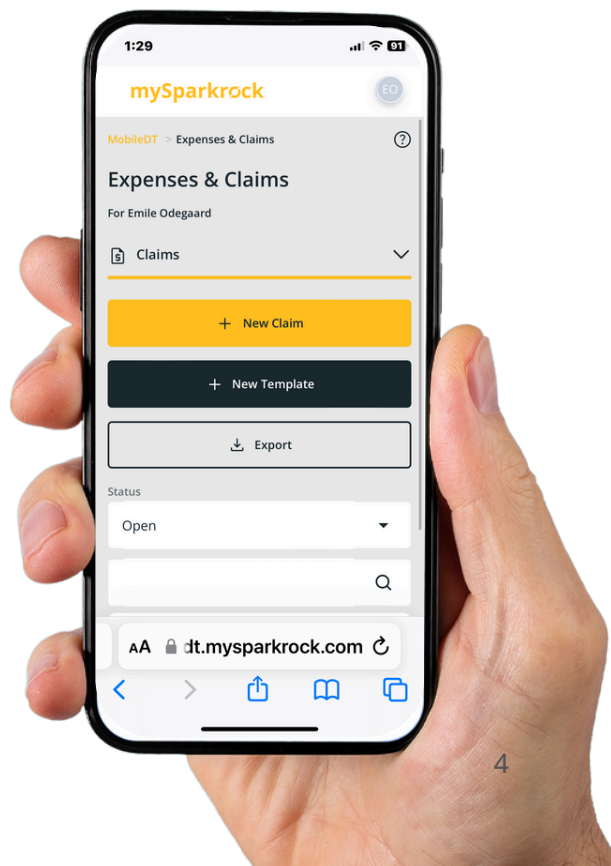
SEAMLESS HR MANAGEMENT

Training & Qualifications

Employees can view and enroll in upcoming training sessions, like First Aid courses, directly from their mobile devices. Keep track of current qualifications, monitor those nearing expiry, and renew certifications on time.

Task & Absence Management

View and complete assigned tasks, ensuring all employment obligations are met timely. Check absence balances and submit requests seamlessly, keeping you and your team informed and organized.

Shift Scheduling & Bidding

Optimize your work-life balance through flexible shift scheduling. View upcoming shifts, and bid on or trade shifts with colleagues.

## Team Oversight & Performance Appraisals

Managers are now equipped with tools to oversee team tasks and delve into performance appraisals effortlessly. Alongside features facilitating task completion and review, they possess the capability for appraisal management, allowing them to upload appraisal forms and mark them as complete. This empowers leaders to cultivate an environment of continuous feedback and development within their teams.

Schedule Management

Managers can view, approve, or query timesheets with ease. Schedule oversight is simplified, with capabilities to view, create, and manage shifts.

Time Entry

Designed for ultimate flexibility, the app caters to all users, whether employees, managers, or admins, allowing for time entry across devices. This feature ensures that time tracking is accessible and convenient, integrating seamlessly into your daily routine.
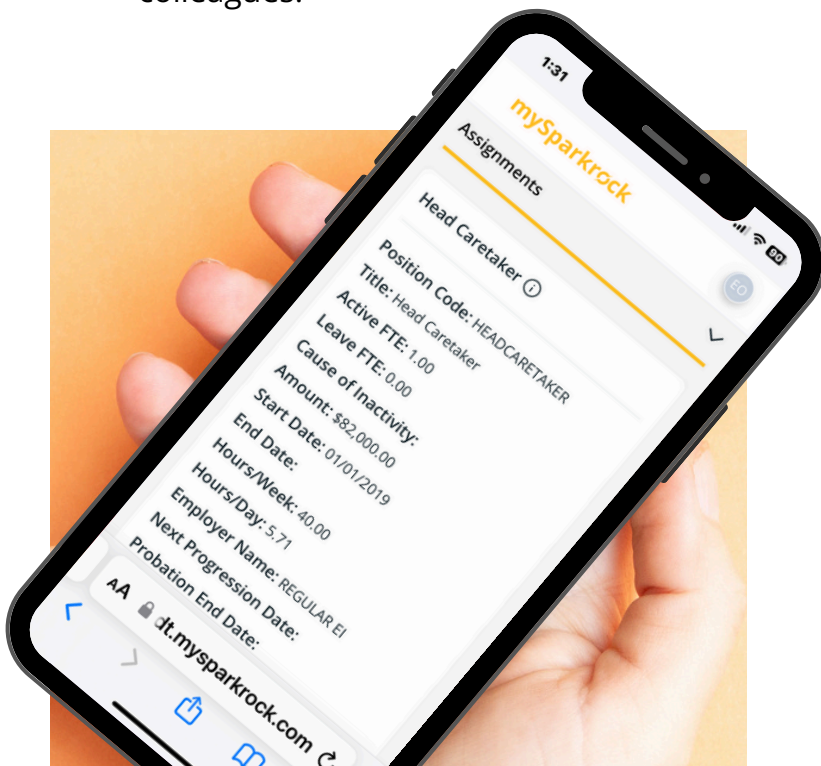
ACCESS FROM ANYWHERE

Dive into seamless management with mySparkrock, now at your fingertips on virtually all mobile devices, from Apple iPad - Air or Mini, iPhone, Samsung Galaxy to all Android devices.

Accessing mySparkrock is as straightforward as it gets - it's automatically created with your environment in SR365.

Get Started

Your work makes the world a better place. We make the technology that gets you there.

Book a free demo of Sparkrock 365 that's customized to your unique requirements.
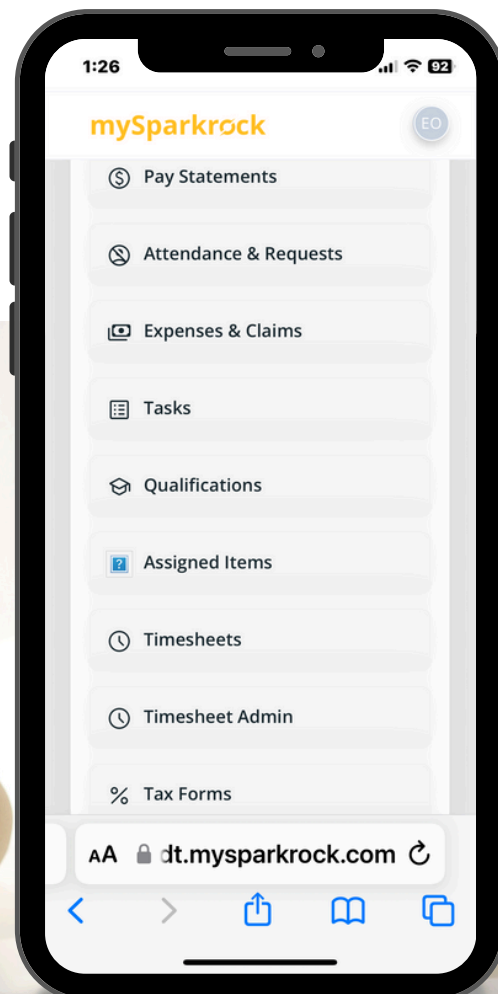
ABOUT SPARKROCK

Sparkrock provides enterprise software (ERP) that includes finance, workforce management, payroll and employee scheduling built for the Education, Nonprofit, Human Service, Healthcare, and Public Sector organizations.

Our customers use our deep industry functionality all the while having the usability, flexibility, reliability and security of Microsoft's cloud technology. Our intelligent online workflows are as easy to use as Microsoft 365.

Our software makes reporting stress-free, it reduces multiple data entry points and the operational risks associated with disparate data. Sparkrock 365 and Microsoft Dynamics 365: Powerful alone. Better together.

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Sparkrock 365